



# Eclipse Tangle EE Working Group Steering Committee Minutes

## May 22, 2020

### Attendees

#### **Attendees Present**

Navin Ramachandran, IOTA (Chair)  
Christoph Strnadl, Software AG  
Philippe Calvez, ENGIE  
Alex Westerhof, IOTA  
Thale Gartland, IOTA  
Paul Buck, Eclipse Foundation  
Paul White, Eclipse Foundation  
Sharon Corbett, Eclipse Foundation

#### **Attendees Absent**

(None)

### Minutes

#### **Approved Minutes**

No prior minute approval required as this was the Initial meeting of the steering committee.

#### **Introductions and Presentation**

Paul Buck thanked everyone for the introductions and attendance as well IOTA for initiating the mission and Navin for being the Committee Chairperson. He then walked everyone through the initial

presentation provided to all steering committees in the “start up” phase which reviews objectives, goals, membership, and generally the operationalization of steering committees.

Alex Westerhof provided an update on ensuring how members soft land into the Working Group. The Tangle EE open call has transitioned into project calls, quarterly calls and moving forward to activate individual projects. Currently using the same approach as [tmforum](#); launch new project initiatives, showcase results of current projects (leverage to provide members with spotlight moments), call cadence, roadmap, roles within projects, etc. Looking for feedback from the Steering committee regarding if this is the correct vision/direction the Steering Committee requires (to be discussed further).

### **Tangle EE Open Source Project Creation Update**

Two open source projects have been created and are poised for code collaboration:

[Tangle Marketplaces](#)

[Tangle Identity](#)

### **Governance Compliance**

Sharon Corbett provided an overview on required compliance with the Eclipse Foundation’s vendor neutral governance model and best practices regarding meeting management, voting and responsibilities.

### **Regular Meeting Schedule**

The Steering Committee was recommended to consider a regular meeting duration, cadence, etc., as it stands up typically bi-weekly with adjustment at a later date.

**RESOLVED** - Steering Committee Meetings will be held bi-weekly; one hour in duration on Fridays at 4 pm CET until further notice.

Action: Sharon Corbett to arrange Zoom account and Calendar with meeting invite creation.

## **Additional Agenda Items**

### **Charter Approval**

A decision was taken unanimously to vote on the approval of the Charter at this meeting.

**RESOLVED**, the Steering Committee approves the [Tangle EE Charter](#) (Draft Version 0.1.3) subject to Executive Director’s approval.

Action: Sharon Corbett will update Charter and gain Executive Director’s Approval.

## **Invite Guest Members to Working Group**

A decision was taken unanimously to vote on the approval to invite Guest Members to the Working Group.

**RESOLVED**, the Steering Committee approves the invitation of Guest Members as per the [Tangle EE Charter](#) to the Working Group.

## **Current Guest Members**

Object Management Group  
Otto von Guericke Universität Magdeburg  
RWTH Aachen University  
STMicroelectronics International N.V.  
TM Forum

## **Infrastructure Update**

Paul Buck confirmed there is no ideal solution (Google, Slack, Mailing List); however, the Mailing List is the Eclipse Foundation's decision of record. It was identified GitHub could be another potential solution for the Working Group. Philippe will revisit the Google Drive matter with his legal team.

## **Future Topics**

Develop Program Plan (Budget/Review Fees) Action: Paul Buck to provide sample plan  
Project Vision/Direction Process  
Establish Roadmap  
Marketing  
Milestone Deliverables

**Meeting Adjourned.**

## **Addendum**

### **Participation Fee Notice**

**RESOLVED**, the Steering Committee agrees that the Working Group Participation Fees as defined in the Tangle EE Charter will become effective July 1, 2020.

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