Eclipse Tangle EE Working Group Steering Committee Minutes
July 31, 2020

Attendees

Attendees Present

Navin Ramachandran, IOTA (Chair)

Philippe Calvez, ENGIE

Michael Cammert, Software AG

Alex Westerhof, IOTA

Thale Gartland, IOTA

Paul Buck, Eclipse Foundation

Paul White, Eclipse Foundation

Sharon Corbett, Eclipse Foundation

Thabang Mashologu, Eclipse Foundation

Attendees Absent

Christoph Strnadl, Software AG

Minutes

Approved Minutes

Amended minutes of July 3, 2020, were approved by the Steering Committee.

Community Day / EclipseCon

In the last call, before it was canceled, the attendees present were able to discuss reserving a place on Community Day quickly. Sharon booked a table for October 19, 2020, 17.15 - 18.00 CET, Round Table.

Christoph volunteered to be the contact person. Could use this opportunity to attract new members to Tangle EE. The crowd is expected to be technical.

Action Item: Alex, contact the Communication team, and inform them about this opportunity. We should plan something around this, in terms of communication and content for the day.

Handover the Agenda Topics to Navin

This is the official handover of the agenda topics to Navin.

Program Plan Session

Since the last Program Plan Session, Thabang worked on a Marketing slide (slide 11). There is now provided an update on current activities and set the stage for a discussion about collaboration, contribution, and investments, which is needed to achieve the goals and objectives framed earlier in the Program Plan. It is important to work with existing projects in order to have something to showcase and to get more projects you have to promote it simultaneously.

The Marketing Activities & Deliverables slide (slide 12) is to provide a "menu" of activities that need to be undertaken to achieve the goals & objectives set by the Steering Committee. Not all of the activities will be accomplished or possible to do thoroughly. Therefore it is essential to define what areas are of priority and provide guidelines to support what way the members can contribute. It will be up to each member how they choose to participate. It would be useful to have an example of how another Working Group has prioritized member contributions.

Action Item: Alex, contact Florian, and ask if we need to have content ready, regarding the EBSI.

Action item: Share an example of member contributions from another Working Group.

Example budget plan

At this time, it is not enough funds to hire a marketing manager or a program manager. Eclipse Foundation and the IOTA Foundation will consolidate resources internally. A proposal could be that the money goes to the Eclipse Foundation to alleviate some of the costs associated with helping execute the Program Plan. The Working Group has an obligation to cover the costs, the Eclipse Foundation will then allocate the budget to cover those costs. The Steering Committee agrees to this proposal and will revisit this topic later, to decide how to phrase it in the Program Plan.

Ratify a general budget in the next Steering Committee meeting, August 14, 2020.

Meeting Adjourned.

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