OSGi Working Group Steering Committee
Agenda & Minutes

2021-02-04   February 4, 2021 15:00 UTC

Attendees

Company		Primary Representative		Alternate Representative		Secondary Alternate
Adobe+	X	David Bosschaert		Carsten Ziegeler		
Aicas*	X	Dr. James Hunt		Vladimir Nikolov		
Azul#		Geertjan Wielenga		Marc Maathuis		
Bosch.IO*	X	Kai Hackbarth		Dirk Slama		
Committer Member		None present				
Data in Motion*	X	Jürgen Albert		Mark Hoffmann		
Eurotech#	X	Robert Andres				
IBM*	X	Dan Bandera	X	BJ Hargrave		Tom Watson
Liferay+	X	Raymond Augé				
Makewave*	X	Christer Larsson				
Software AG+		Udo Hafermann		Todor Boev		

 * Strategic Members, + Participant Members, # Guest

Quorum - A simple majority of the committee members shall be necessary to constitute a quorum for the transaction of business, except that when the number of members shall be an even number, one-half of the members shall constitute a quorum

Eclipse Foundation

- Paul Buck, VP, Community Development, Eclipse Foundation;
- Sharon Corbett, Eclipse Manager, Intellectual Property;
- Wayne Beaton, Director of Open Source Projects

February 4, 2021

Agenda Topics	Moderator	Minutes
Approval of prior Steering Committee minutes	Dan	
Proposal for a "Newsletter" to inform OSGi WG enthusiasts about our current state	Jürgen	
Discussion of the need for Press Releases on OSGi WG news	James	
Review and discuss revisions to the WG Charter	Dan/Sharon/Paul	
Status of OSGi projects	BJ	
Consideration of add Participant member seat to the WG Committees	Dan	

Dan: Discussed how best to approve the December 10, 2020 and the January 28, 2021 minutes; Sharon suggested we do that via electronic ballot (via e-mail); consensus agreement.

Jürgen: Gets questions about what the state of the work within the OSGi WG and its projects; a newsletter could address these questions; BJ mentions that the OSGi Blog still exists and could be used to address this need; Jürgen was thinking of this as a couple of status reports, not necessarily a periodic publication; James said that this sounds more like a Twitter post; Status of acquiring OSGi Twitter handle,

ACTION: Wayne to investigate;

David: Put information on the Blog, and then Tweet about the Blog post (subject, summary); Robert: Outward facing communication, and what roles individuals can serve in the OSGi WG?; James: The WG needs to have outward facing communications to stay vibrant; Kai: agrees that communications, especially on OSGi technology adoption, is valuable. Robert: Marketing/communications is very important; Jürgen: **Agrees and volunteered to write a Blog post;** Kai: **Volunteered a Bosch colleague to write a Blog post**; Ray: Many more individuals can participate because of the Eclipse structure.

BJ: Status of Specification project and Technology project; Creation Review successfully completed for both projects and the Specification project approved by the Specification Committee. The initial committers will receive emails from Eclipse and should follow up on these emails to ensure any necessary Eclipse agreements are executed. Provisioning the

projects is underway. Once the provisioning is completed, specification development activity will be able to resume in the Specification Project.

Review and discuss revisions to the WG Charter
Sharon: Reviewed revisions to the WG Charter (Redline version), shared on screen

> **Resolved**, the Steering Committee approves the Charter amendments in support of the Eclipse Foundation's restructuring to Europe.

> **Resolved**, the Steering Committee acknowledges and approves that as Founding Strategic members they have agreed to a minimum three year membership commitment; however, Strategic members who join in 2021 and beyond commit for one year periods only (renewable).

Dan: Led discussion on increasing the number of Participant member seats on the WG Committees; **MOTION:** moved to add one additional Principal member seat on both the Steering Committee and Specification Committee (for a total of two Principal seats on each committee); Motion seconded; No objections nor abstentions, **Motion approved by unanimous consent.**

ACTION: Eclipse Foundation will start the process to solicit nominations and then subsequently, run the ballot to elect a Principal member to each seat.

MEETING ADJOURNED AT 16:00 UTC

Items tabled until a future Steering Committee meeting:
- Name and assignment of Twitter handle for the WG
- Discussion of Marketing/Public Relations/Analyst Relations needs for the WG, and how best to staff these needs, and carry out the work