



OpenHW Foundation Steering Committee Meeting

September 29 2025

Agenda

Topic	Who	Time
Welcome, Roll Call, Quorum	All	5 mins
Approval of September 15th Meeting Minutes	All	5 mins
Financial Plan and Process Overview	Sharon	15 mins
2026 Program plan discussion	All	15 mins
2026 marketing plan process	Thea	5 mins
Outreach and Engagement Update	Thea	10 mins
Next Meeting	All	5 mins

Quorum - 50% of Representatives / >50% of Quorum Present for simple majority vote

Attendees

Steering Committee Members:

- ☐ Christophe Biquard, Thales
- ☒ Fabien Clermidy, CEA
- ☐ Bilal Zafar (Elected Participant Representative Primary)
- ☒ Fatima Saleem (Elected Participant Representative Alternate)

Eclipse Foundation Team:

- ☐ Flo Wohlrab
- ☒ Sharon Corbett
- ☒ Frederic Desbiens
- ☒ Thea Aldrich

Guests: N/A

Quorum:

- ☒ Quorum was achieved

Minutes

1. Approval of September 15th Meeting Minutes

The minutes were approved unanimously.

2. Financial Plan and Process Overview

Sharon Corbett presented an [overview of the Eclipse Foundation's working group financial process](#). She emphasised that the budget is prepared by Eclipse Foundation

staff to support the realisation of the program plan. Authority and responsibility for establishing and managing Working Group budgets lie with the Eclipse Foundation's Executive Director, as per the Foundation's bylaws.

3. 2026 Program plan discussion

Frédéric Desbiens presented to the committee a draft program plan for the calendar year 2026. He explained that, at this stage, the plan is simply a conversation starter. To build it, he took the 2025 program plan and highlighted areas for discussion, proposing specific alterations.

The committee members provided feedback on some of the items, which was immediately reflected in the draft plan. Discussion over the program plan will continue at the next meeting.

Frédéric stated that the committee is expected to adopt its 2026 program plan by the end of October.

4. 2026 marketing plan process

This point was skipped due to time constraints.

5. Outreach and Engagement Update

Thea Aldrich updated the committee about recent and upcoming outreach and engagement activities. The main one is RISC-V Summit North America, which will take place on October 22-23, 2025, in Santa Clara, California, USA. The OpenHW Foundation will have a booth at the event, and four staff members will be present.

Next Meeting

The next scheduled meeting will take place on October 8, 2025.
