Eclipse IDE Working Group Minutes - July 13, 2021

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Attendees

Steering Committee Members:
Quorum 4-6

- **Pradeep Balachandran (IBM)**
- **Sebastian Ratz (SAP) / Yannic Soethoff** (SAP)
- **Frederic Ebelshäuser (Yatta)**
- **Mark Goodchild (Renesas Electronics)**
- **Mélanie Bats Planning Council Chair (Obeo)**
- **Jonah Graham (Kichwa Coders)**
- **Ed Merks**

Steering Committee Regrets:
- N/A

Supporter Members:
- **Remi Schnekenburger (EclipseSource)**
- Martin Lippert (VMware)

Committer Members:
- **Andrey Loskutov**

Other Attendees:
- Abdul Rahiman Imran (Bosch)

Eclipse Foundation:
- **Paul Buck**

- Wayne Beaton
- **Sharon Corbett**
- Thabang Mashologu

Minutes

Approval of Prior Minutes

Motion: Approve Minutes of June 28, 2021
RESOLVED, the Steering Committee unanimously approved the Minutes of June 28, 2021.

Publish Meeting Minutes - share PDF via email

Sharon used the PDF. Disadvantages: not so easy to search.
Sharon thinks the PDF is a more concrete formal record of the meeting.
It is decided to keep the PDF approach. It is possible to update the WG homepage with the minutes as well if required.

A lot of other working groups are doing this too. Pradeep suggests a link to the folder from our website. We should be able to manage this ourselves.

Meeting time-slot - How about Monday?

Tuesday is a busy time.
Manuel would not be able to do Monday.
Pradeep suggests keeping it the same for now.

Planning Council updates - Melanie

Last SimRel - June. Difficult release due to many last minute problems.
Not discussed at the planning council - no call in August due to vacations.
Next call in September - started a list where all the different problems in SimRel are listed.

Melanie will send the "in progress" link to the current problem list.
https://docs.google.com/spreadsheets/d/1SsbtmbhKp2Q19QeXLRcxk2bWd7U94GgAtiBWuuOpz1M/edit?usp=sharing

Many different issues - dependencies between projects are only one example.
Melanie is not clear what work should be dealt with the planning council and what should be dealt by the working group.

Pradeep: Planning council actions should happen as they normally would. If the planning council cannot execute or make progress (need help) on an item it should be raised with the working group.

Melanie will then propose items that need working group help after the meeting in September.

Working group members and PMC will also be invited to add items to the list. Any ideas that are relevant to improve SimRel can be added.

[Program Plan](#) Finalization and Voting

Jonah: Hire a project manager to oversee the SimRel and follow up on items that need to be addressed?
Pradeep: Would having a dedicated project manager help these problems?
Ed thinks a person who has a task who owns these problems and is dedicated to resolve them would be good. Melanie thinks this person needs to have a good technical understanding of the area to solve these issues.
Paul from the Eclipse Foundation point of view, they would need a set of skills and responsibilities for the role. Would need help qualifying the candidates.

There appears to be no negative point to this - current volunteers are tired and action needs to be taken or we will lose these people and there will be a big impact.

Will take a significant part of our allocated budget to do this.
This would be one way - however steering committee members could also provide a resource for this. Note however this should be a foreground activity.

Remove the Marketing - Planning for Growth information.

Donations - Ed mentions that there appears to be interest in donations. This is something the Working Group might well be interested in. Adding a bullet point to Growth - Objectives to try and grow donations via the Eclipse IDE.
These donations are separated from this working group.
Frederic mentions tracking KPI to ensure we stabilize the metrics. Downloads, active users, etc.
Wayne is already tracking most statistics in this area.

Change Establish membership engagement to Establish Community engagement and then we can also add KPIs to this section. This will allow us to monitor growth.

This finalises the program plan.
Ed Merks moves to approve the Program Plan, Jonah Graham seconds to approve the Program Plan. Pradeep will rename the document to remove Draft and the plan will need to be published. Paul suggests one way is to hold a community meeting or open steering group meeting to go through the plan.

Resolved, the Eclipse IDE Steering Committee unanimously approved its 2021 Program Plan

Pradeep prefers to have the budget part filled in first.

[Overview](#) of the EF Budget process for working groups

Sharon will take through the budget process and governance.
Annual cycle - just created the Program Plan and will start again in October.

The budget finalises the process and documents the revenue and expense projections.

Steering committee roles - identify the aspirations and review and approve the budget.

Eclipse Foundation point of view - manages all contracts, delivery of all work products, hiring and managing headcount, provides reports on execution versus budget.

Jonah asks can we hire contractors? Yes, that is possible.

ACTION: Pradeep asks Ed and Jonah to suggest skills and responsibilities that will be required for this new Project Manager and Release Engineer role.